

**Erasmus Student Work Placement in Spain**

EMPLOYER INFORMATION	
Name of organisation	University of Extremadura
Address inc post code	Avda. Elvas s/n. Badajoz
Website	www.unex.es/relint
CONTACT DETAILS	
Contact person for this placement	Irene Cabañas
Department and designation, job title	International Officer for ERASMUS Placement
E-mail address	irenecd@unex.es
APPLICATION PROCEDURE	
Who to apply to (including contact details)	Send CV and a cover letter (preferably in Spanish)
Deadline for applications	31st August 2013
PLACEMENT INFORMATION	
Department, Function	International Relations Vice-Rector Office
Location	Badajoz (España)
Start Date	OCTOBER 2013
Duration	6 months (possibility of extension)
Working hours per week	30-40
Description of activities,tasks	<ul style="list-style-type: none"> -Design and coordination of the internationalization strategy of the University of Extremadura, through the implementation and development of measures to strengthen its international projection and visibility. -Development of mobility and exchange programs. Implementation, promotion and coordination of international projects. -Planning, organizing, monitoring and dissemination of activities that promote community involvement in the international university.
Accommodation (please select)	Not included
COMPETENCES, SKILLS and EXPERIENCE REQUIREMENTS	
Languages and level of competence required	SPANISH: Good Level ENGLISH: B2 (official accreditation) Valuable: French and Portuguese
Computer skills and level of skills required	Word, Excel, Power Point, Access, Database
Other	<ul style="list-style-type: none"> -Teamwork and dynamic environments, multidisciplinary and changing. -Interest in international and multidisciplinary issues. -Analytical skills. -Work environments and multilingual documentation. -Creative and entrepreneurial attitude.